

**You are invited to attend a workshop:  
Project Management Essentials for the Unofficial Project Manager**

***How much do failed projects cost?*** When a project is poorly executed and falls short of budget and timeline goals, it can cost more than just money; it can cause irreparable damage to reputation, confidence, and trust. The solution is to instill every level of the team with project management abilities.

Sign-up link

[https://wpunj.qualtrics.com/jfe/form/SV\\_4SdfwihNmvmxwZT](https://wpunj.qualtrics.com/jfe/form/SV_4SdfwihNmvmxwZT)

**Date:** Wednesday, December 16, 2020

**Time:** 9:30am – 12noon AND 1:30pm to 4:00pm

**Co-Facilitators:** Nick Gramiccioni and Iris DiMaio

**Platform:** Zoom – link will be sent the day before the workshop

**Workshop material:** Access to/information about material will be sent the week before the workshop

**Questions?** [training@wpunj.edu](mailto:training@wpunj.edu)

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